

Community Safety Fees & Charges

Food, Health & Safety and Public Safety Discretionary Fees

Body alteration registrations	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
http://www.torbay.gov.uk/business/licensing/skin-piercing/		
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Premises	140.00	145.00
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Practitioner	70.00	72.00
Tattooing, Electrolysis and Body Piercing : Amendment to registration	40.00	41.00
Ear piercing using an approved cartridge system – Premises	80.00	82.00
Ear piercing using an approved cartridge system – Practitioner	60.00	62.00
Ear piercing: Amendment to registration	40.00	41.00

Fish Export Certificates	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Export Certificates (fish) – Basic	34.00	35.00
Export Certificates (fish) – Advanced *	110.00	113.00

* If two or more Advanced Certificates are issued on the same day then the second, third, etc, are charged at the basic rate.

Factual reports to Solicitors following accidents	£ Current 2016/17	£ Proposed 2017/18 Inc VAT
Factual report	135.00 +VAT	140.00
Photocopying per sheet	1.00	1.00
Photographs	Actual costs	Actual costs

Sports Grounds	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
General or Special Safety Certificate (Sports grounds) - new	555.00	570.00
General or Special Safety Certificate (Sports grounds) – alteration requested by sports grounds	280.00	290.00
Regulated Stand (Sports grounds) - new	300.00	310.00
Regulated Stand (Sports grounds) - alteration requested by sports grounds	150.00	155.00

Licensing Discretionary Fees

Street Trading http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	765.00	810.00
Seasonal	604.00	651.00
3 months	342.00	369.00
1 month	147.00	158.00
Daily	102.00	110.00
Replacement or amendment	25.00	28.00
Small Traders 0-15		
1-3 days #	226.00	249.00
4-6 days	329.00	362.00
7-9 days	432.00	475.00
10-12 days	535.00	589.00
13-15 days	638.00	702.00
16+ days	741.00	815.00
Medium Traders 16-30		
1-3 days	546.00	601.00
4-6 days	803.00	883.00
7-9 days	1060.00	1166.00
10-12 days	1318.00	1450.00
13-15 days	1576.00	1734.00
16+ days	1833.00	2016.00
High Traders 31+		
1-3 days	875.00	963.00
4-6 days	1287.00	1416.00
7-9 days	1699.00	1869.00
10-12 days	2111.00	2322.00
13-15 days	2523.00	2775.00
16+ days	2935.00	3229.00

If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect.

Community Partnership Events applications can be co-ordinated using the same criteria, even if the events are run by different Community Partnerships.

One Street Trading Consent can then be issued for all those events applied for and they will be listed within the Consent.

Local Community Street Trading Events (i.e. friend of park etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £110 (with agreement from Council)

Larger Community Street Trading Events (i.e. Carnivals, BMAD etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £330 (with agreement from Council)

Charitable Street Trading Events, where ALL money raised is for charitable purposes - Free (with agreement from Council)

Zoo Licensing	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/animals/zoo/	O/S VAT	O/S VAT
First ever licence	550.00	605.00
Statutory six yearly inspection	275.00	303.00
Periodic three year inspection	275.00	303.00
Informal annual inspection	N/A	175.00
Transfer of Licence	158.00	174.00

Animal Licensing	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Animal Boarding Establishments Act 1963	225.00**	248.00**
Animal Boarding Establishments Act 1963 renewal	120.00**	132.00**
Pet Animals Act 1951	225.00**	248.00**
Pet Animals Act 1951 – renewal	120.00**	132.00**
Riding Establishments Act 1964 and 1970 (up to five horses)	350.00**	385.00**
Fee per horse in excess of five	15.00	15.00
Dangerous Wild Animals Act 1976	475.00**	500.00**
Breeding of Dogs Act 1973	225.00**	248.00**
Breeding of Dogs Act 1973 renewal	120.00**	132.00**
Performing Animals registration	113.00**	116.00**

** Plus costs of vets fees as required

Sex Entertainment Premises	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/	O/S VAT	O/S VAT
Sex Shop Establishment: New Application (non refundable)	6000.00	6000.00
Sex Shop Establishment: Annual Licence Fee (non refundable)	3500.00	3500.00
Sex Shop Establishment: Transfer of Licence (non refundable)	3500.00	3500.00
Sexual Entertainment Venue: New Application (non refundable)	6000.00	6000.00
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	3500.00	3500.00
Sexual Entertainment Venue: Transfer of Licence (non refundable)	3500.00	3500.00

Distribution of printed matter	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/	O/S VAT	O/S VAT
Consent under CNEA to distribute free printed matter – one distributor	105.00	108.00
For each additional distributor up to a maximum of six	20.00	21.00

Park Homes http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual Licence Fee (Lower band)	100.00	100.00
Annual Licence Fee (Higher band)	1000.00	1000.00
Application Fee for a Site Licence	665.00	665.00
Application to Transfer a Site Licence	355.00	355.00
Application to vary conditions on a Site Licence	355.00	355.00
To post site conditions on Council website	82.00	82.00
Compliance Notice – Cost of Notice*	82.00	82.00

*The costs of enforcement will then be added to this figure

Hackney Carriage http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	163.00	175.00
Seasonal	100.00	110.00
Horse drawn annual	115.00	115.00
Seasonal **	67.00	67.00
Vehicle inspection	81.00	84.00
Meter test	45.00	45.00
Driver (New or renewal incl. Badge) one year	107.00	107.00
Driver (New or renewal incl. Badge) three years#	208.00	208.00
Drivers badge (replacement)	25.00	25.00
Transfer (permanent or temporary)/change of vehicle	72.00	79.00
Plate	58.50	64.00
Replacement bracket	15.00	22.00
Knowledge test	64.00	64.00

** For a period of 7 months, commencing with the Easter School Holidays.

Torbay Council is offering the option of a one or three year Drivers Licence, however for the three year Licence this must correspond to a current DBS check.

Private Hire Vehicles http://www.torbay.gov.uk/business/licensing/taxis/private-hire/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	145.00	154.00
Vehicle inspection	81.00	81.00
Driver (New or renewal incl. Badge) one year	107.00	107.00
Driver (New or renewal incl. Badge) three years #	208.00	208.00
Excl. Criminal Record Bureau check	79.00	79.00
Drivers badge (replacement)	25.00	25.00
Operator (per vehicle)	67.00	67.00
Transfer (permanent or temporary)/change of vehicle	72.00	79.00
Plate	58.50	64.00
Replacement bracket	15.00	22.00
Knowledge test	64.00	64.00
Door signs per pair	15.00	15.00

Other Charges	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Handbook & replacements	15.00	15.00
Assistance/advice appointment	N/A	25.00

Gambling Fees http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Application for new premises licence		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application to vary premises licence		
Small Casino	4000.00	4000.00
Casino (existing)	2000.00	2000.00
Bingo Premises	1750.00	1750.00
Betting Premises (Tracks)	1250.00	1250.00
Betting Premises (Other)	1500.00	1500.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	1000.00	1000.00
1st Annual Fee		
Small Casino	5000.00	5000.00
Casino (existing)	3000.00	3000.00
Bingo Premises	1000.00	1000.00
Betting Premises (Tracks)	1000.00	1000.00
Betting Premises (Other)	600.00	600.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	750.00	750.00
Application to transfer the premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed FEC	950.00	950.00
Application for re-instatement of premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application for a provisional statement		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00

Application for a premises licence for a premises which already has a provisional statement		
Small Casino	3000.00	3000.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application checking service for Licensing & Gambling applications		
Premises Licence & Club Premises Certificate applications (Licensing Act 2003 & Gambling Act 2005)	45.00	45.00
Transfer and Vary DPS application (Licensing Act 2003 & Gambling Act 2005)	15.00	15.00
Personal Licence applications (Licensing Act 2003)	10.00	10.00
Permits (Gambling Act 2005)	10.00	10.00
Rate per hour for other application checks	TBC	TBC

Advice and Support	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Licensing advice and support visits for Businesses*		
Application licence advice (Up to 2 hours, including site visit & short report, identifying key issues)	50.00	50.00
Food and Safety advice and support visits for Businesses*		
New Business Health Check (Up to 2 hours, including site visit & short report, identifying key priorities)	50.00	50.00
Food Safety documentation health check	50.00	50.00
Pre start up advice for business (Up to 3 hours, including site visit & report)	100.00	100.00
FHRS Audit (How to get or keep a FIVE) (Up to 3 hours, including site visit & report)	100.00	100.00
New/existing business Coaching visit – one to one (Up to 3 hours)	100.00	100.00

**These services are in the process of being developed and further notification will be given before the service and therefore the fees are implemented.*

Pavement Cafe Permit (per annum) http://www.torbay.gov.uk/roads/highways-licenses/street-café/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Band 1-up to 10sqm	237.40	237.40
Band 2- 10 to 20sqm	353.45	353.45
Band 3 - 20 to 30sqm	476.10	476.10
Band 4 - over 30sqm	596.20	596.20
In addition to Band above - Permit to include non amplified music	80.00	80.00
Transfer of Licence	80.00	80.00
Variation	100.00	150.00

Trading Standards Discretionary Fees

When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed below, each visit may be subject to a minimum charge of **£82.00** per Officer per visit regardless of the nature or amount of work requested or completed.

Visits carried out partly or entirely outside of normal office hours may incur a surcharge of **50%** of the standard fee or of the standard hourly rate per Officer per hour.

Previous discussions with HM Customs & Excise had concluded that fees with the exception of those put forward for the purposes of Section 74 of the Weights and Measures Act 1985, were NOT subject to VAT. This is because the work of local authorities was classified as a 'non-business' activity. However, the situation has now changed. Where applicable, VAT is included in the guidance provided. See Customs & Excise Notice 749 – Local Authorities and Similar Bodies (April 2002) for further details. NB – this may be subject to further review at any time, but is current at the time of writing (November 2007).

This is written on the assumption that the proposed that the proposed Legislative Reform Order (to permit self-verification after adjustment) will come into effect on 1st April 2008. If this were not to be the case, fees for such eventualities would continue to be VAT-exempt.

A. Measuring Instruments Directive	£ Current 2016/17 inc VAT	£ Proposed 2017/18 inc VAT
In order to reflect additional costs associated with examination, testing and documentation, and maintenance of MID notified body status, certain classes of instrument covered by MID should be subject to additional charges as follows:		
<ul style="list-style-type: none"> ● Automatic discontinuous totalisers, automatic rail weighbridges, automatic catchweighers, automatic gravimetric filling instruments and beltweighers 	No extra charge	No extra charge
<ul style="list-style-type: none"> ● Cold water meters ● Measuring instruments for liquid fuel and lubricants ● Measuring instruments for liquid fuel delivered from road tankers 	10% surcharge	10% surcharge
<ul style="list-style-type: none"> ● Capacity serving measures ● Material measures of length 	25% surcharge	25% surcharge

Note: Fees increase for initial MID conformity assessment, but not subsequent re-verification.

Type of Registration/Licence/Fee	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
B. Special Weighing and Measuring Equipment		
For examining, testing, certifying, stamping, authorising or reporting on any type of weighing and measuring equipment not specifically described in Parts B to J below. Time spent is at the place at which the service is provided per Officer/ hour.	82.00	82.00
Such types of equipment specifically excluded from parts B to J below include:-		
1. Automatic or totalising weighing machines.		
2. Equipment designed to weigh loads in motion.		
3. Bulk fuel measuring equipment tested following a stamp having been obliterated in the circumstances set out in Regulation 65 or 66 of SI 1983 No. 1390 (minor modifications affecting air separator or printer arrangements)		
4. Weighing or measuring equipment tested by means of statistical sampling.		
5. The establishment of calibration curves for templates for measuring container bottles.		
6. Templates graduated in millilitres.		
7. Testing or other services in pursuance of a European Community obligation other than EC initial or partial verification.		
C. Weights		
At M2 level with UKAS certification.	41.00	41.00
D. Measures		
1. Linear measures not exceeding 3m, for each scale.	41.00	41.00
2. Capacity measures without divisions not exceeding 1 litre.	41.00	41.00
3. Cubic ballast measures (other than brim measures)	158.00	158.00
4. Capacity measures within divisions, not exceeding 1 litre, including those for making up and checking average quantity packages.	67.00	67.00
5. Templates graduated in millimetres		
a) per scale, first templet	102.00	102.00
b) subsequent templates	51.00	51.00

E. Weighing Instruments	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
a) Non-EC		
Not exceeding 15kg	60.00	60.00
Exceeding 15kg to 100kg	60.00	60.00
Exceeding 100kg to 250kg	60.00	60.00
Exceeding 250kg to 1 tonne	100.00	100.00
Exceeding 1 tonne	165.00	165.00
b) EC (NAWI)		
Not exceeding 250kg	87.00	87.00
Exceeding 250kg to 1 tonne	153.00	153.00
Exceeding 1 tonne	255.00	255.00
2. Weighing instruments as above but incorporating remote display or printing facilities.	Basic fee + 50%	Basic fee + 50%
3. In addition to the fee shown the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspector's satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		

F. Measuring Instruments for Intoxicating Liquor	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
1. Not exceeding 150ml	39.00	39.00
2. Other	53.00	53.00

G. Measuring Instruments for Liquid Fuel and Lubricants	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
1. Container type (unsubdivided)	66.00	66.00
2. Single/multi-outlet (nozzles)		
a) First nozzle tested, per site	122.00	122.00
b) each additional nozzle tested	60.00	60.00
3. Instruments as above with ancillary equipment such as credit card acceptors or note/coin acceptors which require additional testing.	77.00	77.00
4. Testing of peripheral electronic equipment on a separate visit. (Charge per officer/hour)	82.00	82.00

H. Road Tanker Fuel Measuring (above 100 litres)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
The fixed fee shown below and, in addition, the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspector's satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		
1. Meter measuring systems		
a) Wet hose type with two testing liquids	108.00	108.00
b) Wet hose type with three testing liquids	124.00	124.00
c) Dry hose type with two testing liquids	126.00	126.00
d) Dry hose type with three testing liquids	150.00	150.00
e) Wet/dry hose with two testing liquids	178.00	178.00
f) Wet/dry hose with three testing liquids	200.00	200.00
2. Replacement dipstick - including examination of compartment.		
I. Fees for EC Purposes		
Testing of weighing or measuring equipment (other than non-automatic weighing instruments) with a view to EU initial or partial verification.		
The fee given above for same class of equipment plus 20%		
For other services or facilities provided, or authorisations, certificates or other documents issued in pursuance of any European Community obligation.		
Per officer/hour spent at the place where the service is provided.	77.00	77.00

J. Fees for Section 74(4) of the Weights and Measures Act 1985	£ Current 2016/17	£ Proposed 2017/18
Weighing or measuring equipment submitted for test at the submitter's request.		
For the examination, testing and report on equipment of a type described in the sections above, the appropriate fee (with the addition of VAT) for the same class of equipment (or class of equipment to which the item submitted most closely relates)		
The service of testing weighing equipment calibrated in imperial units will no longer be provided.		
LPG equipment will, in addition to the above fees shown in Section F, attract the cost of the authority hiring the appropriate equipment.		
For the examination, testing and report on other equipment or the weighing or measuring of goods, per officer/hour at the place where the service is provided.	82.00 + VAT	82.00 + VAT

K. Miscellaneous	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Cancelled appointments (This fee, plus any costs incurred, may be charged).	7.00	7.00
Certificate of errors. For supplying a certificate upon the request of submitter when no other fee is payable.	37.00	37.00

Environmental Protection Discretionary Fees http://www.torbay.gov.uk/asb-environment-and-nuisance/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Stray Dogs		
Carriage of Stray Dogs	65.00	67.00
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	90.00	93.00
Payment Plan Arrangement Fee	10.75	11.00
Private Water Supply Charges		
Risk Assessment	210.00	216.00
Sampling Visit	87.00 + analysis costs	90.00
Investigation	110.00	113.00
Granting Authorisation	110.00	113.00
Missed Appointment	38.00	39.00
Scrap Metal Act		
Site Licence Application Fee (3 years)	840.00	865.00
Collectors Licence Application Fee	420.00	432.00
Variation Cost	98.00	100.00
Renewal Fee – Site Licence	630.00	649.00
Renewal Fee - Collector	315.00	325.00

Private Sector Housing – Discretionary Fees http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
HMO Licensing	840.00	865.00
HMO Licensing – assisted application	840.00	865.00
Charges for Housing Act Notices plus reasonable costs incurred by the Council	Variable from 100.00 to 300.00	Variable from 100.00 to 300.00
Immigration Inspection Fee	125.00	129.00
Administrative Charge for landlords who fail to submit documentation when requested	38.00	39.00
Works in Default (minimum admin charge)	£100 or 30% of total works (whichever is greater)	£100 or 30% of total works (whichever is greater)

General Fees for all services	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Personal Search/Solicitor Enquiries	68.00	70.00
Contaminated Land Searches (per hour)	77.00	79.00
Repayment of fee where error was the applicant's	25.00	26.00
Replacement licence certificates	25.00+ VAT	26.00+ VAT

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer hour.